

Youth and Community Officer Person Specification

Experience

Essential

- Extensive experience of working with children and young people. (A/I)
- Experience of setting up, managing and evaluating participatory theatre projects. (A/I)
- Experience of people management and partnership working (A/I)
- Experience of delivering projects with a focus on social inclusion (A/I)

Desirable

- Experience of working with young people with additional needs (A/I)
- Experience of managing artists and volunteers (A/I)
- Experience of raising funds and reporting to funders (A/I)
- Experience of working with Youth Theatre groups (A/I)
- Experience of delivering young people led projects and youth governance (A/I)

Skills and Knowledge

Essential

- Ability to put together and manage budgets (A/I)
- Working knowledge of child protection and safeguarding (A/I)
- Excellent project management skills (I)
- Understanding of equalities issues and the challenges faced by marginalised groups (I)
- Excellent people management skills and commitment to collaborative working (I)
- Excellent interpersonal skills with the ability to communicate with a wide range of people such as parents, funders, young people and community partners (I)

Desirable

- Working knowledge of Bristol's youth and community provision (I)
- Knowledge of the Barton Hill community (I)
- Working knowledge of evaluation methods used in youth and arts settings (I)

Additional attributes

- Commitment to Travelling Light's values and an active interest in creating theatre for and with children and young people (I)
- Self-motivated with the ability to work independently and manage multiple tasks (I)
- Ability to remain calm and focussed under pressure (I)
- Able to work flexibly including regular evening and weekend working as required (I)
- Willingness to learn and develop new skills (I)

A: Application form: *Please reference these criteria when completing your application as they will be used in shortlisting.*

I: Interview: *These criteria will be referred to at interview stage.*