



IGLOO **TECHNICAL SPECIFICATION (touring version)**

Igloo is suitable for a variety of performance spaces. It can be performed in studio theatres, with our full lighting design, but it could also work well in community venues & village halls, using either general cover lighting or no theatre lighting at all. Even if theatre lighting is not being used, we would ideally require rigging points above the central performance area for our fabric drop (minimum rigging height 4m). However we are currently working on an alternative design that will not require overhead rigging. If this version would be more suitable for your venue, please contact our Artistic Director to discuss. Please see full technical specifications below & speak to our Artistic Director about any technical restrictions that your venue might have.

I STAFFING

1.1 The venue should provide a minimum of one technician (proficient in LX, Sound & Stage) for get-in, fit-up & get-out. Detailed crew call can be provided by *Travelling Light* Production Manager. If venue does not have flat load-in access, extra crew may be required for load-in & load-out. In venues where theatre lighting is not being used, we will still require one member of staff to help with load-in, fit-up & get-out. Please discuss with *Travelling Light* Production Manager.

1.2 All lighting and sound cues will be operated by *Travelling Light's* touring Stage Manager.

1.3 If the Fabric Drop line can be run to the lighting & sound control position, there will be no on-stage cues. If not, we will require one member of crew to operate the Fabric Drop at the end of each performance (see note 3.6).

1.4 We will require three ushers to be present for the duration of each performance (from the time that the house opens until the house is clear, post-show). Two ushers will be required to stay in the performance space & one usher will be located outside the audience entrance, to assist late-comers & any audience members who need to leave the space. Please see Usher's Briefing Sheet attached. Two ushers will be required to help with resetting the space, after each performance (see note 2.3).

2 SCHEDULE

2.1 Get-in time and crew calls to be confirmed between Resident Technical Manager and *Travelling Light* Production Manager, at the time of booking.

2.2 Where theatre lighting is being used and the Resident Manager is providing a pre-rig, *Travelling Light* will usually need 8 hours (excluding breaks) to get-in, prior to the house opening for the first performance. If a pre-rig is not provided we will require an extra call with sufficient time & crew to rig prior to the agreed get-in time.

2.3 In venues where theatre lighting and/or overhead rigging is not being used, it will be possible to reduce this get-in time. Please discuss with *Travelling Light* Production Manager.

2.4 The get-out will take 2 hours. This does not include de-rigging venue lighting equipment.

2.5 The Performers will require 30 mins warm up time on set prior to the house opening for each performance.

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2.6 The Stage Manager & Performers will require 15 minutes to re-set the performance area once the house is clear, after each performance. We will require two ushers to assist with clearing any rubbish & vacuuming the performance area during this time.

2.7 The Performers will be pre-set, on-stage (asleep), prior to the house opening. The house should open 5 minutes before the scheduled start time of the performance.

3 PERFORMANCE AREA

3.1 The minimum venue size required for *Igloo* is generally 10m x 10m, wall to wall. It may be possible to reduce this if the technical control position & audience entrance is outside of the main area. Please discuss with Travelling Light Artistic Director at time of booking. The space needs to be completely clear with a level floor. The performance space & audience seating area will all fit within this space. Where overhead rigging is being used, the minimum grid height required is 4m from the floor to the underside of lighting bars. Please see diagram below for rigging positions.

3.2 The seating arrangement is 'in-the-round'. The audience will be seated on the floor & on low benches (30cm high). A small number of 45cm high stools can be made available for any audience members with mobility issues. We do not require the venue to provide any seating, as the carpet, benches & stools are part of the touring set. We have capacity for a total of 70 people. This total includes all babies, children & adults.

3.3 The area behind the benches & the entrances between benches, will need to be kept completely clear of bags & coats, for emergency exits & to enable performers to pass behind the audience during the action. It is therefore necessary that the venue provides storage space for coats, bags, buggies & car seats, outside of the studio space.

3.4 The full version of the set consists of: a circular carpet (8m diameter – toured in two halves); eight wooden benches (2m long x 40cm deep x 30cm high); a 3m wide fabric drop (same construction as a snow bag, with 5m long streamers of fabric attached inside cradle); a wooden window frame (1m x 1m); a practical pendant ceiling lamp; 25 x small rag rugs & a large gold cushion. This can be adapted for venues which don't have overhead rigging.

3.5 The practical lamp will need to be rigged directly above the centre of the performance space. We will require one bar to rig this from. Please see diagram below for rigging position. This will be cut if overhead rigging is not possible.

3.6 The fabric drop will need to be rigged above the performance space, slightly off-centre. We will require two bars to rig this from. These will need to be rigged at a minimum height of 4m. Please see diagram below for rigging position. If lines can be run to the LX control point, this can be operated by the Stage Manager. If this is not possible, we will require one technician to operate the drop, at the end of each performance. We will provide all pulleys & line required. We are currently working on how to adapt this effect if overhead rigging is not possible.

3.7 The window frame will need to be rigged in one corner of the room, just behind the audience seating. We will require one bar for this. Please see diagram below for rigging position. We will provide steel drift lines & fixings. This will be cut if overhead rigging is not possible.

3.8 The carpet will need to be stuck down with low-tack carpet tape, which we will supply.

3.9 The set is constructed from class #1/inherently flame retardant materials.

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4 LIGHTING

4.1 Where stage lighting is being used *Travelling Light* will either require a full pre-rig to be completed prior to our arrival, or an extra call with sufficient time & crew to rig prior to the agreed get-in time. Please see sections 1 & 2 above regarding staffing & schedule.

4.2 We will supply a lighting plan. Please refer to this for positions and types of lantern. We tour all lighting gel, but please supply if available at no cost from stock. It is imperative that the venue Lighting Technician speaks with our Production Manager, before pre-rigging, to clarify any queries as to position and/or equipment substitution.

4.3 We will be touring the following practical lighting as part of our set: a practical pendant ceiling lamp (see note 3.5); rope light, to be taped to venue floor around the circumference of our carpet (using clear dancefloor tape); LED strip attached to the window frame. All of these practicals will need to be run through your lighting desk, so will need to be plugged in to dimmers.

4.4 All of *Travelling Light's* electrical equipment holds a current PAT test certificate.

5 SOUND

5.1 All music for *Igloo* is pre-recorded & all sound cues are programmed into Qlab, which is run from our mac. We will be touring our own mac & monitor, but will need to run sound through your PA (amp, speakers & mixing desk). We will need four separate output channels for the speakers. If your venue does not have sound equipment, please discuss with our Artist Director or Production Manager before booking, as we may be able to provide this.

5.2 We & will require 4 x full range speakers. These should be rigged in each corner of the room (either flown or on stands). Please discuss with our Production Manager prior to get in.

5.3 All of *Travelling Light's* electrical equipment holds a current PAT test certificate.

6 WARDROBE

6.1 We will require one dressing room to accommodate two female dancers. It should be warm & well-lit with tables, mirrors, costume rail and drinking water.

6.2 We will need access to laundry facilities (washing machine & tumble dryer).

7 OTHER

7.1 The performance space & dressing room temperature must stay between 18.3°C & 24°C.

7.2 Please provide parking for one long wheel base van. Exact size TBC.

7.3 The running time of the show will be 30 mins with NO interval.

7.4 There are no naked flames, pyrotechnics, strobes or other special effects.

7.6 We will require ushers to be seated close to the performance area to quickly re-seat any children who might venture onto the stage. One of the ushers will need to be seated on the bench to the right of the main audience entrance, to hold a scarf, as part of the performance. Please see attached ushers briefing notes for details of required duties.

7.4 *Travelling Light's* Stage Manager will do a short welcome speech for the audience, prior to the house opening for each performance.

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8 CONTACTS

Production Manager

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Diagram showing rigging points – Scale 1:75 @ A4

